



Colgrain Primary School and Pre-Five Unit

'Inspiring all to Flourish'

Redgauntlet Road, Helensburgh, G84 7TZ

School Enquiries: enquiries-colgrain@argyll-bute.gov.uk

Acting Head Teacher: lesley.watt@argyll-bute.gov.uk



New Term - August 2024

Dear Parent/Carer,

We look forward to pupils returning to school on Wednesday 14th August and especially look forward to welcoming our P1 families and new pupils throughout other stages in the school. The staff have been busy preparing for our learners' first day back and are excited to begin the new session.

This letter will provide you with some information that will help you to prepare for the new school year.

Drop-off and Pick-up at Colgrain Primary and Pre-Five Unit

ELC children should be dropped off at the infant gate from 8.40am. ELC parents/carers should collect pupils from within the nursery building after 2.30pm when the infant gate opens.

P1 and P2 drop-off/pick-up is at the infant gate within the drop-off zone. Parents/carers should wait on the pavement around this area when dropping off/collecting their child.

P1 pupils will start at 9.30am on Wednesday 14th August and will enter via the main office door. On Wednesday, parents will be able to accompany their child to the P1 classroom and settle them before leaving. Thereafter, P1 pupils will enter via the infant gate from 8.45am. P1 children will be dismissed from the infant gate at 3pm.

Class Teachers and support staff will work hard to get to know the adults collecting your child. Please spread out when collecting your child so that staff can easily identify you before your child is dismissed.

Primary 3-7 children should enter school through the back playground from the first gate entrance beside the car park/corner of the school building. Miss McDermid will escort all P3 pupils to the gate at the end of the day for the first two weeks. Parents should arrange to meet children in P3 either within the school gates at the apple trees and grass area, or at the bottom of Redgauntlet Road.

Primary 4-7 children will be dismissed from the school building and should be collected at the bottom of Redgauntlet Road, or follow parent/carer instruction to walk home independently.

School Uniform

Staff and children have shared the benefits of coming to school in P.E. kits, prepared for the sporting activities they will carry out that day. Children should continue to wear full P.E. kit on P.E. days. P.E. days will be shared by your child's Class Teacher in due course. Please note that no football colours should be worn as part of your child's P.E. kit.

School Uniform:

White shirt and tie/white polo-shirt (branded polo shirts available)

Grey trousers/shorts/skirts/pinafores (summer dress in red check can be worn in warmer weather)

Red or grey jumper/cardigan (branded options available and an optional red branded school hoodie can be worn if preferred)

Children will be provided with all equipment necessary for the school day, however, if they wish to bring in pencil cases, coloured pens, coloured pencils etc. they are welcome to do so.

School Absences

Please contact the school office via the enquiries email address, or telephone the school before 9.15am, in order to alert us of an absence. Office staff will contact you if you have not provided information about your child's absence to ensure you are aware your child is not in school. Our Clerical Team will ask for the reason for absence and advise of any related exclusion period.

All children should arrive at school by 9am. If your child arrives after 9am, they must enter the school via the main office door.

School Meals

All ELC children and Primary 1-5 pupils are entitled to a free school meal. Milk will also be provided free of charge for all ELC and primary children. P6 and P7 children continue to pay for school lunches. The cost of a 2 course school meal is £2.30.

Please access iPay Impact with your child in order to select a lunch option prior to arrival at school. A packed lunch option should be selected for pupils bringing lunch from home. For pupils in P6 and P7, parents and carers should ensure that meals are paid via iPay Impact. Pupils in the ELC do not use iPay Impact. The new primary school menu is not available at the time of writing this letter, however, you can see lunch options when you log on to your child's iPay Impact account. The menu will be shared with parents as soon as it is available.

Pupils in P1 will be issued with iPay Impact account details after your child has started school. School staff will support your child to make a lunch selection in school until account details are sent to parents.

If your child has any dietary requirements, please contact the school office for a dietary request form.

Car Park

Our car park and drop-off zone is closed to cars during drop-off and pick-up times (8.40am - 9am and 2.35pm - 3.05pm). We will continue to have a member of staff at the bottom of Redgauntlet Road to help keep our school community safe at our busiest times. Parents should always keep young children beside them to reduce risk when on the road, in and around the school grounds. Adults and children should use provided pavements at all times when entering and leaving the school grounds.

When parking out with the school grounds, we would request that you are mindful of our neighbouring residents. Please take care not to park over driveways or in unsafe positions and please do not block the road. Thank you in advance for supporting Colgrain to keep our local community safe.

I look forward to welcoming everyone back to school/nursery on Wednesday!

Kind regards,

Miss L Watt

Acting Head Teacher