



Colgrain Primary School & Nursery

'Inspiring all to Flourish'

Redgauntlet Road, Helensburgh, G84 7TZ

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Phased Return for Nursery and P1 – 3 pupils – February 2021 Update 2

Dear parents and carers,

On Tuesday this week the First Minister confirmed the full return of our Nursery, Primary 1, Primary 2 and Primary 3 aged children on the 22nd February 2021. We are delighted to communicate with you the new drop-off and pick-up procedures to allow for this return following updated safety guidance, while we continue to support the running of the P4-7 key worker and vulnerable pupil hub simultaneously.

We continue to endeavour to support our youngest children to be dropped off and picked up by a familiar adult each day. While the previous and new guidelines emphasise the need to keep all non-staff adults off school grounds, we would like to manage the risks of this by amending our previous procedures.

Please read the new procedures carefully and take note of the new drop-off and pick-up measures for your child/children:

Colgrain Nursery

Nursery hours will operate as normal between 8.45am – 2.45pm.

- Drop-off: 8.45am – 9.am
One parent / carer should drop nursery children at the gate beside the car drop-off zone. This gate will be staffed to ensure children are able to make their way to the outdoor nursery gate where nursery staff will welcome them in. (In the first few days of returning to nursery some children will need their parent to walk with them to the nursery outdoor gate, parents will be given the opportunity to do this in a socially distanced way if they wish to)
- Pick-up: 2.30pm – 2.45pm
One parent / carer should collect children at the nursery outdoor gate for pick-up at allocated time. It is important to note that where another parent is waiting you must wait in line allowing a 2m space between you and another household. Please note – while you may have created a support bubble out of school with another family in school, during drop-off and pick-up you must not stand beside any other household.

Colgrain Primary

Primary starting and finishing hours have been staggered to ensure a smaller flow of adults at any one time.

Primary 1 class hours will be 8.45am – 2.45pm

- Drop-off: 8.45am
One parent / carer should drop children in Mr Brown's class at the gate beside the car drop-off zone. This gate will be staffed to ensure children walk straight to the class door entrance where Mr Brown will be there to welcome them in.
- Pick-up: 2.45pm
One parent / carer should wait in the car drop-off zone to collect their child at 2.45pm. It is important to note that where another parent is waiting you must wait in line allowing a 2m space between you and another household. Please note – while you may have created a support bubble out of school with another family in school, during drop-off and pick-up you must not stand beside any other household.

Primary 2/1 class hours will be 8.50am – 2.50pm

- Drop-off: 8.50am
One parent / carer should drop children in Miss Young's class at the gate beside the car drop-off zone. This gate will be staffed to ensure children walk straight to the class door entrance where Miss Young will be there to welcome them in.
- Pick-up: 2.50pm
One parent / carer should wait in the car drop-off zone to collect their child at 2.50pm. It is important to note that where another parent is waiting you must wait in line allowing a 2m space between you and another household. Please note – while you may have created a support bubble out of school with another family in school, during drop-off and pick-up you must not stand beside any other household.

Primary 2 class hours will be 8.55am – 2.55pm

- Drop-off: 8.55am
One parent / carer should drop children in Mrs Muir's class at the gate beside the car drop-off zone. This gate will be staffed to ensure children walk straight to the class door entrance where Mrs Muir will be there to welcome them in.
- Pick-up: 2.55pm
One parent / carer should wait in the car drop-off zone to collect their child at 2.55pm. It is important to note that where another parent is waiting you must wait in line allowing a 2m space between you and another household. Please note – while you may have created a support bubble out of school with another family in school, during drop-off and pick-up you must not stand beside any other household.

Primary 3 pupil will begin at 9am – 3pm

- Drop-off: 9am
P3 pupils should make their way into the school playground using the first gate area beside the P7 classroom and walk in the back playground to their classroom door where Miss Peil and Miss Caldwell will welcome them in to their separate classrooms.

- Pick-up: 3pm
P3 pupils will be escorted by their class teachers to the bottom of Redgauntlet Road for handover to parents.

At no time should any additional adults enter the school for drop-off and pick-up procedures – please ensure that only one adult per family / child attends for these purposes.

Where parents / carers have more than one child attending nursery or school from the 22nd February, the school can co-ordinate a joint family drop-off and pick-up for ease of travel to and from school and to support minimising the number of adults within school grounds or Redgauntlet Road. In this instance families should be dropped off at the earliest drop-off time for their youngest child (e.g. 8.45am) and the earliest pick-up time for their youngest child (e.g. 8.45am). Staff will provide early access into **any** P1-3 classroom or P4-7 keyworker and vulnerable pupil hub room and support early pick up from any classroom or hub room for this purpose. **Please email the school office to confirm your family arrangements.**

While we work to maximise the space in school to accommodate both full return for Nursery – P3 pupils safely and support the keyworker and vulnerable pupil hub rooms, some younger classrooms have been re-arranged temporarily. Teachers are working this week to ensure all supportive resources are allocated in the temporary rooms for the children attending next week.

Break and Lunchtime

Nursery children will continue to access the allocated outdoor space throughout the day and will continue to follow 'The Good Lunchtime' procedures set out previous to nursery building closures. Snack will be provided within the nursery.

Primary 1-3 full return pupils will receive a morning break and afternoon break which will be staggered to allow children to make full use of available resources outside. Children may wish to have an extra afternoon snack for the additional break.

Primary 1-3 full return pupils will receive their lunch in the main hall accessing set class tables to maintain class bubbles as per our previous arrangements. All children in this age group are entitled to free school meals and a full lunch menu will be available from the 22nd February. Pupils are also able to bring in a packed lunch from home if preferred. Children will be supported during outside play after eating lunch and will maintain their class groups while outside.

Keeping connected

P1-3 teaching staff will continue to post via Seesaw and Google Classrooms, the weekly timetables for all P1-3 pupils. This is a great way for parents to stay connected to the learning they have supported at home during this lockdown and will encourage good discussion at home with how learning is going on return to school for the children.

If you have been allocated a school device to support home learning, we ask that this is returned to school to support re-allocation to families where devices have been requested.

Pupil spelling workbooks should stay at home to support some home learning tasks after school and pupils will continue to access Sumdog and Reading Planet online at home to support numeracy and reading tasks.

If you have any questions or would like to discuss the return to school for your child, please do not hesitate to contact the school office by phone call or email. You can also contact me directly using my email address. We are keen to ensure the return is as smooth as possible and as safe as possible.

The school community has worked well together to maintain high standards in working within the current mitigations set out by the Scottish Government and we will continue to do so.

In the event of positive cases in Colgrain Primary and Nursery, the school will work with NHS HIGHLANDS to follow all protocols. All previous information and past newsletters can be found on our school website.

I look forward to welcoming our children in the first phase of return next week!

Stay safe and take care,

Mrs Pauline Walsh

Head Teacher

Colgrain Primary School and ELC website: <http://www.colgrain.argyll-bute.sch.uk/>

Colgrain Twitter: @ColgrainPS