

# Colgrain PTC Meeting

30/08/2019

	<p><b>Present:</b> Lucy Wright (Chair) Jo Fry Brockie (Vice Chair) Andrea Bailey (Secretary) Jessica Tynan (Treasurer) Jacqueline Davis Mrs. Walsh (Head Teacher) Mrs. Candlish (Deputy Head) Rachel Robbie</p> <p><b>Apologies:</b> Christine Stewart Kirsty .B. Lindsay .M. Lorraine .B.</p>	
1	<p><b>Introduction, Approval of pervious minutes</b></p> <p>Introduction of PTC and staff members. Minutes from Previous Meeting approved and accepted. Code of Conduct was available for members to have a look over. Mrs Walsh asked if previous mins and documents could be emailed across to her to look over.</p>	
2	<p><b>School Report – 15 Mins.</b> <b>Introduction of new Head Teacher Mrs. Walsh</b></p> <p>Staffing - Welcoming four new members of teaching staff, Miss Mhairi Murray P3/2, Miss Leanne Purdie P4, Miss Amy Tolland P5 and Mr. Alexander Couper P7/6. They have settled well in Colgrain.</p> <p>Star Challenge – The first CLAN Challenge this term. S-Sit Up, T-Track the speaker, A-Ask and answer questions, R-Respect. Pupils responding well and showing good standards in the school.</p> <p>Seesaw – Now available again and will be the full year with the exception of Seesaw messaging, no longer allowed by council. Staff have been asked to update pupils’ files regularly. This was shared with pupils at assembly and they are encouraging family members to go on and look. HT welcomes updates of any feedback. PLP’s have been agreed upon in July and will be out soon (A4).</p>	

	<p>Projector in hall – Fantastic tool for providing engaging and fun assemblies for all pupils. Thanks to the PTC.</p> <p>After school clubs – Will have information out soon on when this will be starting up. Promoting on parent FB page would be appreciated.</p> <p>Meet the teacher event – Information will be sent out soon. Would be appreciated if this could be promoted on FB also.</p> <p>RespectMe – Anti-bullying support for schools and communities will begin to work with all schools in Argyll and Bute – two members of staff will attend training and further work will begin with policy writing (PTC will be kept informed and included in the development of this).</p> <p>Emer Flett visit – strong partnership already and will continue – great support for naval families. HT will work alongside Emer to target support and services to families in need. Advice and support from the PTC is welcome.</p> <p>Mrs Walsh requested for annual calendar of PTC meetings and events. LW asked if we were getting PLPs this year and this was confirmed.</p>	
3	<p><b>PTC Treasure Report – 5 mins.</b></p> <p>£60 was made from summer school uniform sales.</p> <p>Payment of the stage area project to be discussed. Invoice for projector - £3,374.40. Logo for projector being done.</p>	
4	<p><b>Survey Results and Future Events – 15 mins. – Lead by Lucy Wright</b></p> <p><u>Survey results:</u></p> <ol style="list-style-type: none"> <li>1. Setting alternative days of the week for PTC meetings were most popular with 39 votes. Everyone agreed with this and found it most fair.</li> <li>2. The Eco area of the school had the most votes as the best location for PTC meetings with 22 in favour. The school was happy with this.</li> <li>3. September Jumble sale received 27 votes for those saying they would attend and donate. 16 said they would donate but may not attend. The Chair and Vice Chair discussed if this could coincide with the Macmillian Coffee event. Mrs Walsh and Mrs Candlish were extremely happy and supportive of this idea.</li> </ol>	

	<p>This was voted in. Date was agreed for set up after school on September 26<sup>th</sup> and event running on September 27<sup>th</sup>. Jumble sale letters to go out once approved.</p> <p>4. November Foodbank film night – 46 people said yes and would attend, with only 6 yes but wouldn't attend. This was a very popular event last year and seems to be so this year as well. We happily agreed this event to go ahead and take place on November 15<sup>th</sup>, with Let letter and poster being provided later in September. Discussion was had about publishing the event with the local newspaper.</p> <p>5. Smarties challenge in January – 39 said yes to this and 10 said no. Discussion had about how this could work and tie in with the school learning. JT stated she said no to this event as it would confuse her son collecting money for doing things then not getting to keep it. This will be noted and re discussed in November.</p> <p>6. Late Feb/beginning of March event – this was voted on and Bingo night was the favourite with 31 votes. We will also discuss this further in November.</p> <p>7. All of our traditional events were voted through with the Halloween party receiving 50 votes, Secret Santa - 45, Spring Fete – 48 and Summer Dance with 49 votes. Let application and letters are in place for the Halloween party, ready for school approval. This was approved to include tuck shop, games as we normally have and also adding flashing finger lights for purchase. Secret Santa possible dates are December 2nd – 6<sup>th</sup>. Looking at how many presents to buy there is currently 313 pupils with an expected total of 316 before December. There are 32 children in nursery besides.</p> <p>8. New Project Ideas – Discussion had on what the forum have voted for and how we can support that. The school will look over this and discuss with staff what they think. This will be re looked at in September with school input. Discussion had on grants we can apply for like the ACHA's school awards scheme, which means we could achieve more than one of the things parents are interested in. Mrs Walsh and Mrs Candlish were very appreciative to have forum input.</p> <p>9. Discussion was had on positive feedback received. The suggestions received were discussed, and the drop off zone suggestion will be addressed. Tuck shop was discussed, with Mrs Walsh saying she would mention this to the kitchen staff and see if anything can be achieved. Cashless canteen mentioned later. A discussion was also had about a class</p>	
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	<p>based enterprise idea were each class is given £30 and told to turn that into more, at the end of it each class would keep whatever they make. Mrs Walsh and Mrs Candlish said this could tie in with a certain in-class enterprise scheme they will be doing. We agreed that this could work.</p> <p>All suggestions noted.</p> <p>10. PTC feedback – there was some fantastic comments given about how fantastic the PTC is and that we are an asset. There was two comments however that were discussed. One being, “I think the PTC could do with being a bit friendlier as this may give parents more confidence, etc to attend meetings.” The other was, “Just now the majority of the PTC are in Navy families and this can be a bit intimidating to others to be involved, and need to be more inviting to the whole parent group, as a local feels very much focused on what naval families require”. The views are that as a PTC we do not feel these comments are valid. We believe we are friendly and are 50/50 on naval/non naval families PTC members. We also have never focused our events around naval families.</p> <p>Mrs Candlish asked if this could be due to meeting times. We have tried and failed at having an evening meeting but this will be looked into further.</p>	
5	<p><b>Cashless Canteen – 10 mins. – Suggested by the Parent Forum – Lead by Lucy Wright</b></p> <p>This was a suggestion brought forth by the Parent Forum, which we discussed with the HT. Mrs. Walsh said she was already looking into this. There is to be a Head Teachers meeting on the 17<sup>th</sup> of September. Mrs Walsh will speak to other HTs who have this system in place, find out how they do it and what works best. She will get back to us to discuss it further. She believes the canteen staff would be okay with it, and she appreciates why this would be a good idea.</p>	
6	<p><b>Harvest Day – 10 mins.- Suggested by Mrs. Walsh – A joint discussion</b></p> <p>Apple and Plum trees are coming into season, as are the potatoes grown by last year’s garden group. The P5, Miss Anderson’s class have written a letter to Mrs. Walsh, requesting use of the apples to do baking with their teachers. They also suggested that they would like to give some to the dinner ladies to use for desserts or snacks in the hall. They thought that picking the apples up would also make the outside look neater and better straight away. PTC are welcome to come help with fruit picking, see Miss Anderson, September 3<sup>rd</sup> (early).</p>	

7	<p><b>Any other business/matter for the next meeting – 5 mins.</b></p> <p>Assembly has been split with P4-P7 Mondays and N-P3 on Thursdays. The Parent Engagement Strategy will be discussed at the next meeting.</p>	
8	<b>Next Meeting Monday 30th September</b>	

## Appendix –

### Survey results 2019

1. What day/days should PTC meetings be held on? (PTC meeting are generally held at 9.15 am and last for 1 hour)

Monday = 4

Tuesday = 4

Wednesday = 3

Thursday = 0

Friday = 1

Alternative = 39

2. If you were to attend a PTC meeting what location would you find most suitable?

Eco area in school (area between main hall & reception) = 22

Somewhere in school with more space = 17

The Colgrain Community House = 13

3. Events; September Jumble sale - we ask children to fill a reusable bag with clothes (any sizes welcome) we rent the main hall after school 3-5 pm and put all the clothes on tables in size groups. All items are £1 each and we offer tea, coffee and juice

Yes - this is a good idea I would donate & attend = 27

Yes this is a good idea I would donate = 16

Yes this is a good idea I would attend = 3

No I do not like this idea = 6

4. Event; November Foodbank film night - The PTC buy a new release DVD and hire the school main hall, children are invited to attend the film but instead of paying to attend they bring a donation for the local shelter and food bank. The PTC sell refreshments, P1 and Pre 5s need to be accompanied by an adult and siblings are welcome.

Yes it's a good idea my child/children would attend = 46

Yes it's a good idea my child/children would not attend = 6

No I do not like this idea = 0

5. Event; January smarties challenge - each child wishing to join in gets sent home with a smarties tube and an instruction sheet, the idea is they get to eat the smarties then over a 4 week period the children earn 20ps to fill the smarties pot with by helping out at home and

being kind to others. At the end of the 4 weeks all tubes are collected in, the children all get a laminated certificate (hopefully in assembly) to say thank you.

Yes my children/child would be interested in this event = 39

Yes but my child would not be interested in this event = 3

No I do not like this event = 10

6. Event; Late Feb/beginning of March - Games night at the school either a beetle drive night or a bingo night, we hire the school one Friday evening and hold one of the events, the PTC provide refreshments on the night, children are welcome however parents must take responsible for them. ( please google beetle drive if you are unsure what this event is)

Yes I would attend a Bingo night = 31

Yes I would attend a Beetle drive night = 6

Yes but I would not attend either = 11

No I do not like this event = 4

7. Every year it has become a tradition to do a Halloween party, Secret Santa at Christmas (PTC buy Christmas presents and wrap them, the children buy them back to give to their family members at Christmas) Spring Fete and now summer dance do you agree to doing these events still?

Yes Halloween party Friday 25th October = 50

No Halloween party = 0

Yes secret Santa = 45

No Secret Santa = 3

Yes Spring fete, another vote will be had on the theme and date = 48

No Spring fete = 1

Yes summer dance = 49

No summer dance = 2

8. New project ideas; Having a project/something to aim towards really helps when raising funds. We still have to run everything past the school and the council however, these are the ideas we have been given so far. Please vote on one or two you like or give your own suggestion.

Raise money towards a school library = 23

Raise money for blinds/curtains for the main hall windows = 20

Raise money for playground repainting with hopscotch, numbers, games etc. = 42

Raise money for painting aprons for every child = 19

Raise money for more recycling bins around the school and grounds. = 13

Other (please specify) = 1

Anything that is for the children yes.... painting aprons and the likes should be supplied from the school we can offer a dads old shirt etc to save money. ... save for a hut/den for kids to sit in when having break lunch etc would be an outdoor dry space to do work also

9. Do you have any other suggestions of ways the PTC could support the children and the school in the up-coming year?

- Individual class events for children and parents to raise money eg primary 3's
- Na
- Keep doing what you are doing. You do a great job for the kids.... I would love to see .A tuck shop for break time small snacks fruit etc for children.. some kids get 20p but not a snack from home .or for children who don't have a snack at all.... if parents were willing to donate there would always be something there for a child who didn't have money or food,.. primary

7s used to sell the tuck when I was at school so that could take away needing an adult to make it run . Just an idea

- No
- Na
- Non currently
- Not sure at the moment
- No
- They do a great job
- Cashless canteen. Prepaid cards like other schools.
- Children could raise funds by completing a physically challenging course, send sponsorship forms home and raise money, this will encourage exercise and hopefully get a few off their x boxes etc.
- Definitely more outdoor play activities. There is a basketball net in the school which is new and not up according to janitor.
- Work on ways to improve drop off, pick up parking lot rules and safety.
- Homework club
- No
- Nope Lucy u have done amazing mate xx
- None
- Help make the school a more Eco friendly place with better recycling facilities.

10. Please tell us what you think about the PTC in a short sentence or 2, this will help us know what we do right and were we need to improve. Examples; Do we do enough for the school and the children, are we friendly/ welcoming, are we useful/ helpful, are we open and honest, do we listen to the parent forum, do we communicate and keep you informed in the right way.

- Brand new to the school so cannot comment. However, I've found all the info on the FB page very helpful.
- Our PTC are fantastic.
- You guys are an asset to the school.
- I think the PTC could do with being bit more friendlier as this may give parents more confidence etc to attend meetings. Just now the majority of the PTC are in navy families and this can be a bit intimidating to others to be involved
- Would be good if we could generate more parent participation.
- You do a great job you are always fair even if the vote doesn't go how you would have voted you still put your everything into the project chosen for you not by you,,
- Thank you PTC
- I find that the PTC do a great job. They keep us informed as much as they can and organise great event for the kids to get involved with.
- Need to be more inviting to the whole parent group, as a local feels very much focused on what naval families require
- I think everyone on the PTC are doing an amazing job. I am just so sorry I can join and offer to help as much as I would like. I will try to do more this year and help where I can. Thank You so much for everything you do.
- Does a great job
- The PTC are very good on communicating and keeping parents informed
- Always do an amazing job
- After one year at school I feel the PTC do a great job, well done
- Useful/helpful & are kept informed

- The PTC have great ideas for fundraising for the school & do a great job. They are approachable & appear to listen to parents views.
- Very friendly. Love all the effort made for the kids, summer dance, sponsor walk, Halloween party etc
- Always approachable, informative and friendly.
- I think the PTC are a hardworking group of individuals, who well organise events for the children and make memories for them.
- Colgrain PTC do such an amazing job and I feel more parents should help with the various activities. Keep up the good works and I am happy to help at as many events as I can.
- Amazingly helpful, so friendly always there to help couldn't do a better job if you tried keep it up.
- Yes very helpful
- Very pleased with PTC
- You definitely go over and above for the pupils and school as a whole
- Helpful, friendly and working well on representing the parents and what they want for their children and school.
- Happy with everything the PTC do
- You do a great job. Keep up the good work.
- Doing a great job
- U do plenty... ♡
- Thank you for always keeping us informed with school details!
- The PTC do a fabulous job and have raised lots for the school. I do hope with a new head teacher the interaction between the school and PTC improves and they see what a commodity it is, especially with such a hands on chair
- Don't know only just joining P1
- Very supportive of the school and very driven to provide the best for the children
- Very helpful informative and useful, friendly and open, feel bad for the PTC as I don't think it has always been easy for them.